

Scrutiny Standing Panel Agenda



Finance and Performance Management Scrutiny Panel Tuesday, 17th September, 2013

You are invited to attend the next meeting of **Finance and Performance Management Scrutiny Panel**, which will be held at:

**Council Chamber, Civic Offices, High Street, Epping
on Tuesday, 17th September, 2013
at 7.00 pm .**

**Glen Chipp
Chief Executive**

**Democratic Services
Officer**

A Hendry - The Office of the Chief Executive
Tel: 01992 564246 Email:
democraticservices@eppingforestdc.gov.uk

Members:

Councillors A Lion (Chairman), Mrs R Gadsby (Vice-Chairman), K Angold-Stephens, T Church, C Finn, D Jacobs, J Knapman, G Mohindra, Ms S Watson and J Wyatt

SUBSTITUTE NOMINATION DEADLINE:

18:00

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

3. MINUTES OF THE LAST MEETING (Pages 5 - 10)

To consider and agree the notes of the meeting held on 17 June 2013.

4. DECLARATION OF INTERESTS

(Assistant to the Chief Executive). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to

paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

5. TERMS OF REFERENCE / WORK PROGRAMME (Pages 11 - 14)

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

6. ICT STRATEGY AND WEBSITE FEEDBACK (Pages 15 - 26)

(Director of Finance and ICT) To consider the attached report.

7. KEY PERFORMANCE INDICATORS 2013/14 - QUARTER 1 PERFORMANCE MONITORING (Pages 27 - 66)

(Office of the Deputy Chief Executive) To consider the attached report.

8. QUARTERLY FINANCIAL MONITORING REPORT - QUARTER 1 (Pages 67 - 90)

(Director of Finance and ICT) To consider the attached report.

9. EQUALITY AND DIVERSITY - PROGRESS REPORT (Pages 91 - 100)

(Office of the Deputy Chief Executive) To consider the attached report.

10. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

11. FUTURE MEETINGS

To consider the forward programme of meeting dates for the Panel.

Next meetings:

12 November 2013;
20 January 2014 (joint meeting with Finance Cabinet meeting); and
11 March 2014.